

# Grant Writing Training Foundation

## Statement of Activity

January - December 2018

|                                  | Jan 2018            | Feb 2018            | Mar 2018            | Apr 2018            | May 2018            | Jun 2018            | Jul 2018            | Aug 2018           | Sep 2018            | Oct 2018           | Nov 2018        | Dec 2018       | Total                |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|---------------------|--------------------|-----------------|----------------|----------------------|
| <b>Revenue</b>                   |                     |                     |                     |                     |                     |                     |                     |                    |                     |                    |                 |                |                      |
| Contributions                    |                     | 2,000.00            |                     |                     |                     |                     |                     |                    |                     |                    |                 |                | 2,000.00             |
| Program Service Fees             | 24,677.37           | 53,739.63           | 49,633.63           | 34,202.18           | 71,845.00           | 26,354.35           | 53,597.04           | 7.40               |                     | 1,171.33           |                 |                | 315,227.93           |
| Royalties                        |                     |                     |                     | 1,931.89            | 1,266.50            | 1,606.50            | 5,145.41            | 1,224.00           | 1,496.00            | 2,941.00           |                 |                | 15,611.30            |
| <b>Total Revenue</b>             | <b>\$ 24,677.37</b> | <b>\$ 55,739.63</b> | <b>\$ 49,633.63</b> | <b>\$ 36,134.07</b> | <b>\$ 73,111.50</b> | <b>\$ 27,960.85</b> | <b>\$ 58,742.45</b> | <b>\$ 1,231.40</b> | <b>\$ 1,496.00</b>  | <b>\$ 4,112.33</b> | <b>\$ 0.00</b>  | <b>\$ 0.00</b> | <b>\$ 332,839.23</b> |
| <b>Expenditures</b>              |                     |                     |                     |                     |                     |                     |                     |                    |                     |                    |                 |                |                      |
| Auto Expense                     | 799.39              | 401.45              | 141.90              | 87.58               | 668.69              | 824.34              |                     | 104.50             |                     |                    |                 |                | 3,027.85             |
| Charitable Contributions         | 427.50              | 350.00              | 982.50              | 260.40              | 50.00               | 150.00              | 50.00               | 1,050.00           | 150.00              | 50.00              |                 |                | 3,520.40             |
| Computer Expense                 | 744.85              | 221.45              | 275.41              | 340.70              | 323.21              | 459.76              | 21.74               | 10.87              | 8.65                | 10.87              |                 |                | 2,417.51             |
| Contract Labor                   | 8,371.03            | 27,062.88           | 20,131.15           | 14,750.00           | 16,650.00           | 25,309.30           | 28,953.20           |                    |                     |                    |                 |                | 141,227.56           |
| Legal & Accounting Fees          |                     | 216.39              |                     |                     | 990.00              | 685.00              |                     |                    | 267.84              |                    |                 |                | 2,159.23             |
| Marketing                        | 54.35               | 54.35               | 54.35               | 54.35               | 54.35               |                     |                     |                    |                     |                    |                 |                | 271.75               |
| Meals and Entertainment          | -360.60             | 119.39              | 497.17              | 190.08              | 129.72              | 332.88              |                     | 98.74              |                     | 56.10              |                 |                | 1,063.48             |
| Office Cleaning                  | 240.00              | 240.00              | 240.00              | 332.00              |                     |                     |                     |                    |                     |                    |                 |                | 1,052.00             |
| Office Expenses                  | 370.80              | 95.80               | 220.20              | 98.20               | 418.20              | 111.21              | 69.90               | 19.95              |                     | 1,043.69           |                 |                | 2,447.95             |
| Other Fees                       | 283.95              | 29.95               | 689.95              | 119.95              | 2,535.95            | 407.00              | 25.00               | 25.00              |                     |                    |                 |                | 4,116.75             |
| Payroll Tax                      | 840.80              | 882.22              | 1,139.69            | 965.05              | 1,047.89            | 1,544.91            | 1,213.56            |                    |                     |                    |                 |                | 7,634.12             |
| Postage                          | 10.69               | 13.65               | 566.25              | 13.40               | 8.33                |                     |                     |                    |                     |                    |                 |                | 612.32               |
| Professional Fees BB             |                     |                     |                     |                     |                     | 19,000.00           |                     |                    | 31,012.50           | 1,011.00           |                 |                | 51,023.50            |
| Professional Liability Insurance | 143.21              | 143.21              | 143.21              | 143.21              | 143.21              | 1,687.00            |                     |                    |                     |                    |                 |                | 2,403.05             |
| Salary Expense                   | 10,990.80           | 11,532.21           | 14,997.30           | 12,615.05           | 13,697.89           | 20,194.91           | 15,863.57           |                    |                     |                    |                 |                | 99,891.73            |
| Supplies                         | 2,695.66            | 490.19              | 617.39              | 757.84              | 2,855.16            | 1,346.22            | 397.16              | 384.50             | 1,243.34            | 366.68             |                 |                | 11,154.14            |
| Telephone                        | 192.68              | 192.75              | 323.30              | 294.26              | 210.98              | 210.98              |                     |                    |                     |                    |                 |                | 1,424.95             |
| Travel                           | 1,425.09            | 1,582.17            | 201.05              | 3,017.97            | 1,348.81            | 886.06              | 306.64              | 39.75              | 39.75               | 335.75             | 21.83           |                | 9,204.87             |
| <b>Total Expenditures</b>        | <b>\$ 27,230.20</b> | <b>\$ 43,628.06</b> | <b>\$ 41,220.82</b> | <b>\$ 34,040.04</b> | <b>\$ 41,132.39</b> | <b>\$ 73,149.57</b> | <b>\$ 46,900.77</b> | <b>\$ 1,733.31</b> | <b>\$ 32,722.08</b> | <b>\$ 2,874.09</b> | <b>\$ 21.83</b> | <b>\$ 0.00</b> | <b>\$ 344,653.16</b> |

**Net Revenue** **(\$2,552.83)** **\$12,111.57** **\$8,412.81** **\$2,094.03** **\$31,979.11** **(\$45,188.72)** **\$11,841.68** **(\$501.91)** **(\$31,226.08)** **\$1,238.24** **(\$21.83)** **\$0.00** **(\$11,813.93)**

Grant Writing Training Foundation  
STATEMENT OF FINANCIAL POSITION  
As of October 31, 2018

| ASSETS                                     |                    |
|--|--------------------|
| Current Assets                             |                    |
| Bank Accounts                              |                    |
| Bofa Checking (.2466)                      | 9,561.06           |
| BUSINESS MARKET RATE SAVINGS (XXXXXX 8558) | 0.00               |
| Wells Fargo Checking (XXXXXX 9767)         | 0.00               |
| <b>Total Bank Accounts</b>                 | <b>\$9,561.06</b>  |
| Total Current Assets                       | \$9,561.06         |
| Fixed Assets                               |                    |
| Accumulated Depreciation                   | -4,546.00          |
| Furniture & Fixtures                       | 5,000.03           |
| <b>Total Fixed Assets</b>                  | <b>\$454.03</b>    |
| <b>TOTAL ASSETS</b>                        | <b>\$10,015.09</b> |
| LIABILITIES AND EQUITY                     |                    |
| Liabilities                                |                    |
| Current Liabilities                        |                    |
| Credit Cards                               |                    |
| AMEX Business                              | 1,569.65           |
| AMEX Delta                                 | 0.00               |
| AMEX Optima                                | 0.00               |
| <b>Total Credit Cards</b>                  | <b>\$1,569.65</b>  |
| Other Current Liabilities                  |                    |
| Payroll Tax Payable                        | -7.58              |
| <b>Total Other Current Liabilities</b>     | <b>\$ -7.58</b>    |
| Total Current Liabilities                  | \$1,562.07         |
| Total Liabilities                          | \$1,562.07         |
| Equity                                     |                    |
| Opening Balance Equity                     | 11,801.15          |
| Retained Earnings                          | 8,443.97           |
| Net Revenue                                | -11,792.10         |
| <b>Total Equity</b>                        | <b>\$8,453.02</b>  |
| <b>TOTAL LIABILITIES AND EQUITY</b>        | <b>\$10,015.09</b> |