

REGIONAL CENTER OF THE EAST BAY
FACILITY CONSULTATION LOG

Date of visit: 5/5/2021

Program: #HB0883 Las Trampas Maureen Home

Reason for visit: Annual QA Review (Virtual via Zoom)

A. Consultation notes

The intention of this consultation log is to focus on areas we discussed where either some action is required per Title 17 regulations or as Best Practice. Thank you for the hard work that you do and the services and supports that you provide.

STAFF TRAINING

*(*10 staff files were self-audited by the facility for the annual review.)*

CPI-The facility has been using online CPI classes for staff with no physical component since the start of the pandemic. All staff have received initial training or an online annual refresher. In-person CPI courses including the physical component are expected to resume soon at the Las Trampas main office.

DSP I & II-At the time of the annual QA review, four staff in the home were overdue for DSP I or DSP II. Three of these staff have been registered for upcoming courses in June 2021 and one employee has resigned from the facility. As you know, DSP trainings were cancelled for several months due to shelter in place orders. Recently, DSP courses resumed and are now being offered virtually as well as in person. Please visit www.dsptrain.org to assist any newer staff who will be due for DSP I with registering for an upcoming course prior to their one-year employment anniversary.

CLIENT FILES

*(*2 consumer files were self-audited by the facility for the annual review—B.O. & H.D.)*

All expectations appear to have been met in this area, thank you.

MISCELLANEOUS

Fire/Disaster Drills- At the time of the annual QA review, fire drills were being done monthly as expected, however, there had not been documented disaster drill since October 2020. As a reminder, fire drills are to be done monthly and disaster drills (earthquake, flood, etc.) should be completed every three months in addition to the fire drills. Per Title 17 & Title 22 regulations, these drills should occur at

different times of the day and night to ensure that staff on all shifts receive practice in evacuation and emergency preparedness.

Covid testing-The home continues to conduct surveillance Covid testing of 25% of staff per week. This practice should continue until updated guidance has been published by CCLD.

Covid Vaccinations-All 4 individuals who live in the home and some staff received the Pfizer Covid-19 vaccine on 2/2/21 and 2/23/21. No major side effects noted.

Consultants-Consultant Service Log and invoices for January 2021 through April were submitted for review. You are currently utilizing the services of a BCBA, Registered Dietitian, RN Consultant and Psychiatrist. At this time, the home's consultants appear to be meeting expected hours and to be appropriately meeting the needs of the individuals in the home. Most visits have been done virtually during the Covid-19 pandemic. In the event that a new consultant is brought on, or an existing consultant becomes unable to fulfill their expected hours, please inform this QA Specialist.

FACILITY TOUR

- Date of last fire drill: 5/1/21
- Date of last disaster drill: 10/2020
- Fire extinguishers serviced: 3/2021
- Administrator certificate expiration date: 3/2023
- 3 staff plus administrator observed on shift
- Adequate perishable & non-perishable supplies
- Sharp object drawer locked
- Medication cabinet locked inside office
- Toxic chemicals locked in laundry room
- All 4 individuals in the home doing in-home day programming at time of visit.
- GJ & JL in dining room area
- BO & HD in front room eating a snack with staff
- Staff observed wearing surgical masks
- Covid signage posted on front door and inside entrance
- Wall mount thermometer, hand sanitizer dispenser outside front entrance
- Screening logbook for staff and special visitors on table inside front door.
- Adequate supply of PPE
- Handwashing station at kitchen sink
- Disaster supplies located in garage-food, water, supplies
- Yards nicely maintained and free of debris. Gardener service coming regularly.
- No major maintenance issues observed or reported—some minor cosmetic damage
- Facility recently obtained a new van—appeared clean and well maintained

B. Summary of CAPS (if applicable):

None

Thank you for the opportunity to visit Maureen Home and for your ongoing commitment to providing quality services. Please feel free to contact me if you have any questions or concerns. I can be reached by e-mail at bguerrero@rceb.org or by phone at (925) 679-5474.

Signed,

A handwritten signature in black ink, appearing to read "Brooke M. Guerrero", followed by a horizontal line extending to the right.

Brooke M. Guerrero-QA Specialist, SDC/CP 5/26/2021