

ANNUAL REPORT

State Aid	Yes
Are you a district consultant?	No

GENERAL INFORMATION

1. Library AUN/LIBID Number	917410695
2. Library Legal Name	JAMES V BROWN LIBRARY
3. Report Period Start Date	01/01/2018
4. Report Period End Date	12/31/2018
5. Mailing Address	19 EAST 4TH ST
6. City/Town	WILLIAMSPORT
7. State	PA
8. Zip	17701
9. Street Address	19 EAST 4TH ST
10. City/Town	WILLIAMSPORT
11. State	PA
12. Zip	17701
13. Library Telephone Number	5703260536
14. Year Library Founded	1907
15. Current Library Director's Name	Barbara S. McGary
16. Current Library Director's Certification Level	PA Dept. of Education-Professional
17. PA Dept. of Education Professional Personnel ID (PPID) Number	6984801
18. Appointment Date of Current Library Director (MM/YYYY)	7/2011
19. Current Library Director's Email Address	bmcgary@jvbrown.edu
20. Library Region	NORTHCENTRAL
21. Library District	NORTH CENTRAL
22. County	LYCOMING
23. If the Library is Part of a Library System, Select the Library System Name	Lycoming County Library System
24. Is the Library Incorporated as a Pennsylvania Not-For-Profit Corporation?	Yes
25. Does the Library have 501(c)(3) tax-exempt status under IRS Code of 1986?	Yes
26. Is the Library a Department of County or Local Government?	No
27. WebPLUS Identification number	PA0251
28. Interlibrary Relationship Code	Headquarters of a Federation or Cooperative
29. Legal Basis Code	Non-profit Association or Agency
30. Administrative Structure Code	Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate
31. FSCS Public Library Definition	Yes
32. Geographic Code	Other
35. Population of all Municipalities Claimed for State Aid. System headquarters report zero unless claiming a portion of system population.	84,702

Municipal Population - Forward changes to ra-stateaid@pa.gov

Summary	40	84,702
	36a. Municipality name	36b. Population
	Anthony Township	865
	Armstrong Township	681
	Bastress Township	546
	Cherry Township High	1,006

Outlets

37. Did your Service Area Change From Previous Report? If YES contact the State Aid Office.	No
38. Number of Central Libraries	1
39. Number of Branches	0
40. Number of Bookmobiles.	2
41. Size of Main Library Building	58,000

Legislative Districts

Total number of State House legislative districts served	2
Total number of State Senate legislative districts served	1
Total number of Federal House legislative districts served	1

State House

State House legislative district #	83
State House legislative district #	84

State Senate

State Senate legislative district #	23
-------------------------------------	----

Federal House

Federal House legislative district #	10
--------------------------------------	----

SERVICES

42.Total registered Users at the end of the year ¹	29,460
43.Public Service Hours Per Week for Reporting Library	65.00
44.Public Service Hours Per Weekend Period for Reporting Library	10.00
45a.Is this the Schedule For the Entire Year?	Yes
45b.If No, explain the alternate schedule. Give details of the dates, total hours and total weekend hours.	
46.Total Annual Public Service Hours For the Main Library	3,380.00
47.Total Annual Public Service Hours For All Outlets Combined. (main library, branches and bookmobiles)	6,300.00
48.Number of Weeks During the Year the Library is Open to the Public.	52
49.Reference Questions Received Annually ²	7,871
50.Annual Number of Library Visits	168,019

LIBRARY MATERIAL USE

51.Circulation of Children's Materials	195,014
52.Circulation of Physical Items	352,591
52a.Circulation of Electronic Materials (e-books, video download, audio files) ³	35,015
52b.Total Circulation of Materials (Question 52 + 52a)	387,606
52c.Retrieval of Electronic Information ⁴	1,391
52d.Total Electronic Content Use	36,406
52e.Total Collection Use	388,997

PERSONNEL

53.What is the Base Number of Hours for Full Time Equivalent at the library? Pennsylvania library regulations require that a minimum of 35 hours per week be used in calculating full time equivalent (FTE) staff.	37.50
54.Hours Worked Per Week by all paid staff with an MLS from an ALA accredited program	225
55.Total ALA-MLS FTE Staffing (State standards)	6.00
56.Total ALA-MLS FTE Staffing (Federal reporting)	5.63
57.Hours Worked Per Week by all paid staff with MLS from a Non-ALA accredited program.	0
58.Total MLS Non-ALA FTE Staffing (State standards)	0.00
59.Total MLS Non-ALA FTE Staffing (Federal reporting)	0.00
60.Hours Worked Per Week by all paid staff with the Title of Librarian. (Do not include hours reported in Q54 and Q57)	
61.Total FTE Staffing for Title of Librarian (State standards)	0.00
62.Total Librarian FTE Staffing (Federal reporting)	
Total Librarian FTEs (State standard)	6.00
Total Librarian FTEs (Federal reporting)	5.63
63.Hours Worked Per Week by all Other Paid Staff (exclude janitorial, maintenance and security)	972
64.Total Other Paid Staff FTE Staffing (State standards)	25.92
65.Total Other Paid Staff FTE Staffing (Federal reporting)	24.30
66.Hours Worked Per Week by Volunteers whose responsibilities are related to the daily delivery of library service.	34
67.Total Volunteer FTE Staffing (State standards)	0.91
68.Total FTE Staffing for Library (State standards)	32.83
69.Hours Worked Per Week by Janitorial, Maintenance and Security Staff.	160
70.Total Janitorial, Maintenance and Security FTE Staffing (Federal reporting)	4.00
71.Total Hours of Continuing Education Attended by the Director	42.0
71a.Director's Continuing Education Documentation Upload	CE 2018 Executive Director.docx
72.All Paid Staff Working at Least 20 Hours Per Week are Required to Attend Six Hours of Continuing Education Every Two Years. Has this requirement been met?	Yes

73. Salary and Staff Information

Report filled positions as of the last day of the reporting period. If more than one staff person is responsible for more than one department, determine which responsibility is primary and report full-time data in that category, leaving the other categories blank. If there is more than one branch librarian, enter the data that most closely represents the typical branch librarian position. (Formerly questions 233a through 233g.)

	Current Annual Salary	PA Department of Education Certification Level	Gender	Number of Years in Position	Hours Worked Weekly
System Administrator					
Library Director	\$99,579	Professional	Female	7.50	37.50
District Consultant	\$45,016	Professional	Female	5.00	37.50
Branch Librarian					
Bookmobile Librarian	\$38,181	Not Certified	Male	7.50	37.50
Head of Reference	\$41,600	Professional	Male	2.00	37.50
Head of Tech. Services	\$41,437	Professional	Female	31.00	37.50
Head of Circulation	\$33,150	Not Certified	Female	1.00	37.50
Head of Children's Services	\$49,575	Professional	Female	9.50	37.50
Head of Interlibrary Loan	\$29,991	Not Certified	Female	29.00	37.50
Technology Coordinator	\$46,920	Not Certified	Male	6.00	37.50

Additional Staff Information

The following questions request the number of individuals that work in each category, not the calculated number of FTEs as requested above.

73a.How many individuals are employed as fulltime staff?	20
73b.How many individuals are employed as part time staff?	36
73c.How many individuals are considered to be regular volunteers at your library?	19

LIBRARY COLLECTION

This section collects data on selected types of materials. It does not cover all materials for which expenditures are reported. Report only items the library has acquired as part of the collection, whether purchased, leased, licensed, or donated as gifts.

74.Cataloged Items at the End of the Current Annual Report Period	154,651
75.Print Materials	117,721
76.Electronic Books (E-Books) ⁵	298,648
77.Audio - Physical Units	8,070
78.Audio Downloadable Units	3,886
79.Video - Physical Units	18,013
80.Video - Downloadable Units	
81.Current Periodical Titles - Print	125
82.Current Periodical Titles - Electronic	
83.Total current periodical titles	125
84.Current Serial Subscriptions - Print, Including Duplicates	125
85.Local/Other Electronic Collections	0
86.State Electronic Collections	23

INTERLIBRARY LOAN

87.Interlibrary loan items provided to other libraries	876
88.Interlibrary loan items received from other libraries	1,436

ALL PROGRAMS

ALL PROGRAMS: Report all programs the library provided in this section, including STEM programs.

89a.Number of Annual Library Programs for Preschool Children (ages birth-5)	643
89b.Number of Annual Library Programs for Children (ages 6 - 11)	177
89.Children's Programs	820
90.Number of Annual Library Programs for Young Adults (ages 12 - 18)	89
91.Number of Annual Library Programs for Adults (ages 19+)	270
92a.Preschool Children's Program Attendance (ages birth - 5)	11,869
92aa.Children's Program Attendance (ages 6 - 11)	1,454
92.Children's Program Attendance	13,323
93.Young Adult Program Attendance	445
94.Adult Program Attendance	2,812
Total Annual Library Programs	1,179
Total Program Attendance	16,580

STEM Related Programs and Attendance

STEM PROGRAMS: STEM integrates the disciplines of Science, Technology, Engineering and Math into a learning activity.

Report all STEM programs the library provided in this section.

94a.Number of annual STEM programs for preschool children (ages birth - 5)	17
94aa.Number of annual STEM programs for children (ages 6 - 11)	91
94b.Number of annual STEM programs for young adults (ages 12 - 18)	7
94c.Number of annual STEM programs for adults (ages 19+)	0
94dChildren's STEM program attendance (ages birth - 5)	631
94ddChildren's STEM program attendance (ages 6 -11)	956
94e.Young adult STEM program attendance	18
94f.Adult STEM program attendance	0
Total Annual STEM Programs	115
Total Annual STEM Program Attendance	1,605

OTHER ELECTRONIC INFORMATION

95.Number of Internet Computers Provided by the Library For Use by General Public	36
96.Number of Uses (Sessions) of Public Internet Computers per Year	23,876
97.Does the Library Provide Wireless Internet Connection to the Public?	Yes
97a.Is a log-in required to access the wireless network?	No
98.Number of Sessions of Wireless Internet Connection per Year	80,403
98b.Report the "YEARLY" number of visits, by all users, to the library WEBSITE	
99.Does the Library have an "Acceptable Use Policy for the Internet" as set forth by the Child Internet Protection Act, Act 197, of the Commonwealth of Pennsylvania?	Yes
99a.Do you have a policy for the use of the wireless network?	Yes

LIBRARY BOARD

101.How Many Library Board Positions are Specified in the Library's By-laws?	9
102.Number of Current Library Board Members	9
103.Number of Current Library Board Members Appointed by Contributing Municipalities	9
103a.Name of the Library Board President	Thomas B Burkholder
103a.Board President's Address	2619 Waldman Drive, Williamsport, PA 17701
103a.Board President's Email	Tburkholder@woodlandbank.com
103a.Board President's Phone Number	(570) 320-2467

REVENUE

FEDERAL REVENUE

104.LSTA Revenue - Distributed to Other Libraries	
105.LSTA Revenue - Received and Retained By Library/System	\$8,983
106.LSTA Revenue - Received and Retained From System or Other Libraries	

Federal Employment Program

Summary	1	\$3,000
	107a. Source of Funds	107b. Amount
	FederalCommunity Work Study Program	\$3,000

Total Federal Employment Program

107c.Total Received - Federal Employment Program	\$3,000
--	---------

-

108.Total Federal Revenue Received for Major Renovations that do Not Add to Useable Floor Space, and/or for Major Furniture or Equipment Purchases	
109.Total Other Federal Revenue	
110.Total Federal Revenue	\$11,983

STATE REVENUE

111.State Aid to Public Libraries - Distributed to Other Libraries	
112.State Aid to Public Libraries - Received and Retained By Library/System	\$379,625
112a.District Aid Received by District Library Center reported in Q112 (To be completed by DLC only)	\$379,625
113.State Aid to Public Libraries - Received and Retained From System or Other Libraries	\$420,079
114.Keystone Grant Revenue for Non-Routine Maintenance - Received and Retained by Library	
115.Keystone Grant Revenue for Non-Routine Maintenance - Expended by Municipality on Behalf of the Library	

JAMES V BROWN LIBRARY 2018

State Employment Program Revenue

Summary	116a. Name of Funding Source	116b. Amount Received

Total State Employment Program

116c.Total Received - State Employment Program	
--	--

Total State Revenue

117.Total State Revenue (Other than Keystone Funds) Received for Major Renovations that do Not Add to Useable Floor Space, and/or for Major Furniture or Equipment Purchases	
118.Total Other State Revenue	\$82,300
119.Total State Revenue.	\$882,004

LOCAL GOVERNMENT REVENUE

Local Government Revenue - Received Directly from County, School District, or Municipality

Include all appropriations DIRECTLY received by the library from the COUNTY, SCHOOL DISTRICT, OR MUNICIPALITY (such as borough, city, or township).

SOURCE CODES (120a.iii):

AP = Direct appropriation not based on referendum or a set millage,

APM = Direct appropriation based on millage but not the result of a referendum,

TxREF = Library tax levied as a result of a referendum,

TxAUTH = Library tax levied by authority of the municipal officers without referendum.

Summary	6 120a.i Municipality, county or school district name	6 120a.ii Municipality type	4 120a.iii Source	120a.iv Millage amount received	120b. Amount distributed to other libraries	120c. Amount retained
	⁶ Old Lycoming Township	Municipality	AP			\$2,000
	Plunketts Creek Township	Municipality	AP			\$500
	Mifflin Township	Municipality	AP			\$500
	Williamsport Area School District	School District	AP			\$5,000

Local Government Revenue - Received through System Headquarters or County library.

This section is to be completed by libraries which received local government funds through System Headquarters or a County library. Include the NAME of the System or Library, the NAME of the municipality (example:county) where funds originated, and the AMOUNT received.

Summary	1	1	\$813,846
	121a.i Source Library Name	121a.ii Source Municipality Name	121a.iii Amount Received
	Lycoming County Library System	Lycoming County	\$813,846

123.Total Local Government Revenue Received for Major Renovations that do Not Add to Useable Floor Space, and/or Major Furniture or Equipment Purchases	
124.TOTAL LOCAL GOVERNMENT REVENUE	\$827,250
125.Revenue from School District included above	\$9,814

JAMES V BROWN LIBRARY 2018**Revenue From Other Local Sources**

126.Other Operating Revenue for Major Renovations that do Not Add to Useable Floor Space, and/or for Major Furniture or Equipment Purchases	
127.Other Operating Revenue	\$565,266
128.Miscellaneous Revenue	
129.TOTAL OTHER OPERATING REVENUE	\$565,266

TOTAL OPERATING REVENUE

130.TOTAL OPERATING REVENUE ALL ACCOUNTS	\$2,286,503
--	-------------

BEGINNING BALANCES: Fields 131 through 136 are locked. Contact the State Aid Office with any changes.

131.LSTA Funds Beginning Balance	\$0
132.Other Federal Funds Beginning Balance	\$0
133.State Aid Funds Beginning Balance	\$189,813
134.Keystone Funds Beginning Balance	\$0
135.Other State Funds Beginning Balance	\$0
136.Local Operating Account Beginning Balance	\$938,741
137.TOTAL BEGINNING BALANCE	\$1,128,554

TRANSFER IN

138.LSTA Funds Transferred Into Operating Account From Other Accounts	
139.Other Federal Funds Transferred Into Operating Account from Other Accounts	
140.State Aid Funds Transferred Into Operating Account from Other Accounts	
141.Keystone Funds Transferred Into Operating Account from Other Accounts	
142.Other State Funds Transferred Into Operating Account from Other Accounts	
143.Local Operating Funds Transferred Into Operating Account from Other Accounts	\$70,547
144.Total Funds Transferred into Operating Account from Other Accounts	\$70,547
145.TOTAL FUNDS AVAILABLE	\$3,485,604

EXPENDITURES

Operating expenditures are the current, on-going costs incurred in providing public library service. These include the salaries and benefits of personnel, collection expenditures, maintenance of equipment, furniture and physical plant.

SALARIES AND WAGES EXPENDITURES

146.Salary and Wage Expenditures For All Library Staff	\$1,203,856
147.Salary and Wage Expenditures By Employment Programs For Staff Provided to Library	\$3,000
148.TOTAL SALARIES AND WAGES	\$1,206,856

BENEFITS EXPENDITURES

149.Employee Benefit Expenditures For All Library Staff	\$254,140
150.Employee Benefit Expenditures By Employment Programs For Staff Provided to Library	
151.TOTAL EMPLOYEE BENEFITS	\$254,140
152.TOTAL STAFF EXPENDITURES	\$1,460,996

COLLECTION EXPENDITURES

153.Collection Expenditures - Print Materials	\$114,656
154.Collection Expenditures - Electronic Materials	\$87,337
155.Collection Expenditures - Other Materials	\$41,351
156.Collection Expenditures - Internet Provider Connection Fees	
157.Collection Expenditures - Library Collection Maintenance Supplies and Automation Costs	\$11,382
158.TOTAL COLLECTION EXPENDITURES (State standards)	\$254,726

OTHER OPERATING EXPENDITURES

159.Expenditures for Major Renovations that do Not Add to Useable Floor Space, and/or Major Furniture or Equipment Purchases	\$252,423
160.Other Operating Expenditures	\$325,980
161.Mortgage Principal Paid	
162.Rent to Supporting Municipality and Cost of Raising Money	\$52,552
162a.Rent to Source that is NOT a Municipality	
162b.District Expenditures included in operating expenditures (Completed by DLC ONLY - Not to exceed district funding)	\$379,625
163.Total Other Operating Expenditures (State Standard)	\$630,955
164.Total Other Operating Expenditures (Federal reporting)	\$389,914
165.Total Operating Expenditures (State Standards)	\$2,346,677
166.TOTAL OPERATING EXPENDITURES	\$2,094,254

ONE-TIME, NON-RECURRING EXPENDITURES

167.Did the Library Have any One-time, Non-recurring Expenditures of Local Funds During the Report Period? ⁷	Yes
167a.If YES enter total amount of non-recurring expenditures and a note of explanation.	252,423

TRANSFERS OUT

168.Funds Transferred from Operating Account to Bookmobile Replacement Fund	
169.LSTA Funds Transferred from Operating Account Into Other Accounts	
170.Other Federal Funds Transferred from Operating Account into Other Accounts	
171.State Aid Funds Transferred from Operating Account into Other Accounts	
172.Keystone Funds Transferred from Operating Account into Other Accounts	
173.Other State Funds Transferred from Operating Account into Other Accounts	
174.Local Operating Funds Transferred from Operating Account into Other Accounts	\$16,835
175.Total Funds Transferred from Operating into Other Accounts	\$16,835

FINANCIAL SUMMARIES

SUMMARY OF ACCOUNTS

Beginning Balance + Transfers In + Revenue - Total Expenditures - Transfers Out = Ending Balance

Please enter the total expenditure for each row. If no expenditure, enter 0.

	Beginning Balance	Transfers In	Revenue	Total Expenditures	Transfer Out	Ending Balance
LSTA	\$0		\$8,983	\$8,983		\$0
Other Federal Funds	\$0		\$3,000	\$3,000		\$0
State Aid	\$189,813		\$799,704	\$799,704		\$189,813
Keystone	\$0			\$40,000		\$-40,000
Other State Funds	\$0		\$82,300	\$82,300		\$0
Local Operating	\$938,741	\$70,547	\$1,392,516	\$1,412,690	\$16,835	\$972,279
Total	\$1,128,554	\$70,547	\$2,286,503	\$2,346,677	\$16,835	\$1,122,092

CAPITAL REVENUE

177.Capital Revenue - Federal Funds	
178.Capital Revenue - State Funds - Other than Keystone	
179.Capital Revenue - State Funds - Keystone	
180.Capital Revenue - Local Government Funds	
181.Capital Revenue - Other Local Funds	

CAPITAL EXPENDITURES

182.Capital Expenditures - Keystone	
183.Capital Expenditures -Other	
184.Total Capital Expenditures	\$252,423

OTHER ACCOUNTS

185.Total of All Trust Funds and Endowments	\$3,678,684
186.Total Amount of Trust Funds and Endowments that is Restricted	\$3,678,684
187.Total of All Other Local Funds	\$52,563

JAMES V BROWN LIBRARY 2018

Certification of Estimated Costs

Certification of Estimated Costs. In instances where a library shares utilities, supplies, janitorial or other services with a municipality or some other agency, without paying for them, the value of these items may be calculated and included as part of local financial effort. 22 PA Code § 131.59 A copy of the Certification of Estimated Costs (CEC) document is available on the LibPAS login page. Print a copy of the form for each contributing entity listed and give to municipality/agency to complete. Enter the total estimated cost as calculated in column 2 of the CEC document here. Submit the completed CEC document, with original signature and seal, as part of the library's supporting documentation. (Formerly question 224.)

Summary	188.a Name of Contributing Entity	188.b Amount

GIFTS

Summary	189.a Gifts Purchased Specifically for the Library - Description	189.a.i For any Gifts described as 'Other' in 189.a, please give details below.	189.b Gifts Purchased Specifically for the Library - Donor	189.c Gifts Purchased Specifically for the Library - Amount
Gifts Purchased Specifically for the Library				

LOCAL FINANCIAL EFFORT CALCULATIONS

Adjusted Total Operating Figure for Local Financial Effort

A.Total Operating Expenditure	\$2,346,677
B.Mortgage Principal	
C.10% of Total Operating Expenditure	\$234,668
D.Mortgage Adjustment	\$-234,668
E.Mortgage Allocation: If line B is greater than line C, enter the amount from line D. If line B is less than line C, enter 0	\$0
F.Bookmobile Funds	
G.LFE Operating Expenditures	\$2,346,677

JAMES V BROWN LIBRARY 2018**Credits Toward Local Financial Effort**

H.Total Capital Expenditure	
I.Capital Expenditure Credit: Enter line C or line H, whichever is less.	
J.Gifts Purchased	
K.Total LFE Credits	

Deductions From Local Financial Effort

L.State Aid Expended	\$799,704
M.LSTA Expended	\$8,983
N.Keystone Funds Expended	\$40,000
O.Rent to Municipalities	\$52,552
P.Total LFE Deductions	\$901,239

Subtotal Local Financial Effort

Q.Subtotal LFE	\$1,445,438
----------------	-------------

Estimated Shared Costs Credit

R.Estimated Shared Costs	
S.Maximum Allowable Shared Cost Credit	\$255,077
T.Credit for Estimated Costs: Enter line R or line S, whichever is less.	\$0

Total Local Financial Effort

U.Total Local Financial Effort	\$1,445,438
--------------------------------	-------------

BRANCH REPORT

Does the library have a branch or branches?	No
---	----

BOOKMOBILE REPORT

Does the library have a bookmobile or bookmobiles?	Yes
--	-----

General Information

Location	1. Library Bookmobile AUN/ LIBID Number	2. Bookmobile Name	3. Report Period Start Date	4. Report Period End Date
JAMES V. BROWN LIBRARY Bookmobile	917411502	James V.Brown Library Story Mobile	01/01/2018	12/31/2018
LYCOMING COUNTY MOBILE LIBRARY	917411502	James V.Brown Library Bookmobile	01/01/2018	12/31/2018

Address

Location	5. Bookmobile Street Address	6. City/town	7. State	8. Zip
JAMES V. BROWN LIBRARY Bookmobile	19 E 4th St	Williamsport	PA	17701
LYCOMING COUNTY MOBILE LIBRARY	19 E 4th St	Williamsport	PA	17701

Admin Info

Location	9. Bookmobile Telephone Number	10. Librarian in Charge of Bookmobile Service	11. County
JAMES V. BROWN LIBRARY Bookmobile	5703260536	Pamela Fink	LYCOMING
LYCOMING COUNTY MOBILE LIBRARY	5703260536	Kevin Renehan	LYCOMING

JAMES V BROWN LIBRARY 2018

Hours

Location	12. Hours Per Week Bookmobile is at Stops	13. Number of Weeks During the Year the Bookmobile is Open to the Public	14. Total Public Service Hours for Bookmobile Per Year
JAMES V. BROWN LIBRARY Bookmobile	20	48	980
LYCOMING COUNTY MOBILE LIBRARY	20	49	960

Collection

Location	15. Cataloged Items in Bookmobile Collection at End of Current annual Report Period	16. Shelf Capacity of Bookmobile	17. Total Bookmobile Circulation	18. Bookmobile Collection Expenditures
JAMES V. BROWN LIBRARY Bookmobile		4,000	69,988	6,135
LYCOMING COUNTY MOBILE LIBRARY		5,500	23,411	4,604

ID

Location	19. PLSC ID	20. PLSC SEQ	21. Metropolitan Status Code	22. Outlet Type Code	23. Number of Bookmobiles in the Bookmobile Outlet Record
JAMES V. BROWN LIBRARY Bookmobile	PA0251	003	CC	BS	2
LYCOMING COUNTY MOBILE LIBRARY	PA0251	251	CC	BS	2

¹, 42. Purged expired users over five years(0-2019-02-19)

², 49. In 2018, we merged the reference desk into a One Desk service model. We estimated the number of reference questions by keeping track for two months on

average as an estimate for the year. We plan on taking a monthly account of reference questions in the future.(0-2019-02-22)

³, 52a. This includes Overdrive. In 2017 overdrive was included in 52c(0-2019-02-13)

⁴, 52c. Last year this included Overdrive(0-2019-02-13)

⁵, 76. Hoopla has been added as a service to our patrons.(0-2019-02-19)

⁶, 120c. This Payment of \$4990 was for 2017 received in 2018(0-2019-01-30)

⁷, 167. Rotunda Painting - 7,200 New Public Services manager office - 3,383 Remodle Circ Area - 70,663 (40,000 was from Keystone grant Circ area new electrical - 9,645 New Carpeting - 21,395 New large Electronic sign -25,484 Magnetic Door Locks - 3,500 AutoScrubber machine - 4,475 IT Infrastructure - 21,850 Furniture and small equipment bulk purchase - 12,344 Children's wing furniture - 5,681 Furniture main Circ and Balconey - 15,958 Furniture new one desk circ area - 3,837 Color printer - 8,017 Rotunda Mitsubishi heating units - 18,750 Winters room heating units - 4,815(0-2019-01-30)