

REPORT ON EXAMINATION  
OF THE

**CENTER FOR PRACTICAL BIOETHICS, INC.**  
**KANSAS CITY, MISSOURI**

AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2016

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## McBRIDE, LOCK & ASSOCIATES, LLC

### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the  
Center for Practical Bioethics, Inc.

We have audited the accompanying financial statements of the Center for Practical Bioethics, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Center for Practical Bioethics, Inc. as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Report on Summarized Comparative Information

We have previously audited the Center for Practical Bioethics, Inc. 2015 financial statements, and our report dated June 7, 2016, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.



McBride, Lock & Associates, LLC  
Kansas City, Missouri  
April 28, 2017

**Center For Practical Bioethics, Inc.**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2016**

<u>Assets</u>	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
				2016	2015
<b>CURRENT ASSETS</b>					
Cash and Cash Equivalents	\$ (92,225)	\$ 192,410	\$ -	\$ 100,185	\$ 119,777
Accounts Receivable	51,183	-	-	51,183	25,333
Grants Receivable	13,313	254,356	-	267,669	45,230
Pledge Receivable (NOTE 2)	95,584	-	-	95,584	50,000
Prepaid Expenses	40,561	-	-	40,561	43,259
Inventory	6,029	-	-	6,029	10,925
Total Current Assets	<u>\$ 114,445</u>	<u>\$ 446,766</u>	<u>\$ -</u>	<u>\$ 561,211</u>	<u>\$ 294,524</u>
<b>PROPERTY AND EQUIPMENT</b>					
Furniture, Computers and Equipment	\$ 62,886	\$ -	\$ -	\$ 62,886	\$ 58,580
Leasehold Improvements	1,965	-	-	1,965	1,965
Accumulated Depreciation and Amortization	(44,863)	-	-	(44,863)	(32,727)
Total Property and Equipment	<u>\$ 19,988</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,988</u>	<u>\$ 27,818</u>
<b>OTHER ASSETS</b>					
Investments - Restricted (NOTE 3)	\$ 95,745	\$ 1,214,064	\$ 2,026,677	\$ 3,336,486	\$ 3,321,597
Pledges Receivable (NOTE 2)	88,691	-	-	88,691	57,440
Deferred Compensation	240,170	-	-	240,170	208,420
Total Other Assets	<u>\$ 424,606</u>	<u>\$ 1,214,064</u>	<u>\$ 2,026,677</u>	<u>\$ 3,665,347</u>	<u>\$ 3,587,457</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 559,039</u></u>	<u><u>\$ 1,660,830</u></u>	<u><u>\$ 2,026,677</u></u>	<u><u>\$ 4,246,546</u></u>	<u><u>\$ 3,909,799</u></u>
<b>Liabilities</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	\$ 78,303	\$ -	\$ -	\$ 78,303	\$ 93,908
Accrued Expenses	76,214	-	-	76,214	63,505
Deferred Revenue	72,250	-	-	72,250	83,166
Line of Credit	37,500	-	-	37,500	-
Total Current Liabilities	<u>\$ 264,267</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 264,267</u>	<u>\$ 240,579</u>
<b>LONG-TERM LIABILITIES</b>					
457(b) Deferred Compensation Liability	\$ 240,099	\$ -	\$ -	\$ 240,099	\$ 208,351
Total Liabilities	<u>\$ 504,366</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 504,366</u>	<u>\$ 448,930</u>
<b>Net Assets</b>					
<b>Unrestricted</b>					
Operating	\$ (33,165)	\$ -	\$ -	\$ (33,165)	\$ (139,586)
Board Designated (NOTE 9)	87,838	-	-	87,838	87,838
Total Unrestricted	<u>\$ 54,673</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 54,673</u>	<u>\$ (51,748)</u>
Temporarily Restricted (NOTE 8)	\$ -	\$ 1,660,830	\$ -	\$ 1,660,830	\$ 1,485,940
Permanently Restricted (NOTE 6)	-	-	2,026,677	2,026,677	2,026,677
Total Net Assets	<u>\$ 54,673</u>	<u>\$ 1,660,830</u>	<u>\$ 2,026,677</u>	<u>\$ 3,742,180</u>	<u>\$ 3,460,869</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u><u>\$ 559,039</u></u>	<u><u>\$ 1,660,830</u></u>	<u><u>\$ 2,026,677</u></u>	<u><u>\$ 4,246,546</u></u>	<u><u>\$ 3,909,799</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

**Center For Practical Bioethics, Inc.**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2016**

<u>Revenue</u>	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
				2016	2015
Contributions, grants, and other support	\$ 265,486	\$ 977,427	\$ -	\$ 1,242,913	\$ 456,229
Fundraising	313,440	-	-	313,440	316,272
Earned Income	251,030	-	-	251,030	220,178
Membership Dues	114,200	-	-	114,200	95,150
Communications	31,579	-	-	31,579	21,187
Investment Income	2,458	93,925	-	96,383	95,250
Other Income	9,773	-	-	9,773	9,390
Net assets released from restrictions	999,870	(999,870)	-	-	-
<b>Total Revenue</b>	<b>\$ 1,987,836</b>	<b>\$ 71,482</b>	<b>\$ -</b>	<b>\$ 2,059,318</b>	<b>\$ 1,213,656</b>
<u>Expenses</u>					
Program expenses					
Education and Consulting	\$ 1,387,238	\$ -	\$ -	\$ 1,387,238	\$ 1,252,744
Support services expenses					
Management and general	\$ 194,498	\$ -	\$ -	\$ 194,498	\$ 219,224
Fundraising	306,476	-	-	306,476	290,458
<b>Total support services expenses</b>	<b>\$ 500,974</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,974</b>	<b>\$ 509,682</b>
<b>Total Expenses</b>	<b>\$ 1,888,212</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,888,212</b>	<b>\$ 1,762,426</b>
<b>Change in Net Assets from Operations</b>	<b>\$ 99,624</b>	<b>\$ 71,482</b>	<b>\$ -</b>	<b>\$ 171,106</b>	<b>\$ (548,770)</b>
Other Revenue (Expense):					
Realized Investment Gains/(Losses)	\$ (1,963)	\$ 7,547	\$ -	\$ 5,584	\$ 147,240
Unrealized Investment Gains/(Losses)	10,619	120,193	-	130,812	(286,925)
Investment Expense	(1,859)	(24,332)	-	(26,191)	(24,867)
<b>Total Other Revenue (Expenses)</b>	<b>\$ 6,797</b>	<b>\$ 103,408</b>	<b>\$ -</b>	<b>\$ 110,205</b>	<b>\$ (164,552)</b>
<b>Change in Net Assets</b>	<b>\$ 106,421</b>	<b>\$ 174,890</b>	<b>\$ -</b>	<b>\$ 281,311</b>	<b>\$ (713,322)</b>
<b>Net Assets, beginning of the year</b>	<b>(51,748)</b>	<b>1,485,940</b>	<b>2,026,677</b>	<b>3,460,869</b>	<b>4,174,191</b>
<b>Net Assets, end of year</b>	<b>\$ 54,673</b>	<b>\$ 1,660,830</b>	<b>\$ 2,026,677</b>	<b>\$ 3,742,180</b>	<b>\$ 3,460,869</b>

The accompanying notes to the financial statements are an integral part of this statement.

**Center For Practical Bioethics, Inc.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For the Year Ended December 31, 2016**

	Program Services		Support Services		Total	
	Education and Consulting	Management and General	Fundraising	2016	2015	
<b><u>Personnel Expenses</u></b>						
Salaries & Wages - Management	\$ 120,306	\$ 48,717	\$ 94,462	\$ 263,485	\$ 263,421	
Salaries & Wages - Other	552,113	66,334	19,654	638,101	671,269	
Health Insurance	92,544	15,834	15,706	124,084	127,940	
Payroll Taxes	48,277	8,260	8,193	64,730	66,691	
Retirement Expense	13,294	3,108	3,277	19,679	19,224	
Deferred Compensation Plan Expense	22,024	4,906	4,906	31,836	24,754	
Health Reimbursement	1,903	325	322	2,550	2,400	
Disability Expense	179	31	30	240	(1)	
Workers Compensation	2,548	436	432	3,416	4,030	
Key-man Insurance	3,586	-	-	3,586	5,332	
Payroll Processing Fees	1,473	252	250	1,975	1,387	
Employment Development	-	-	-	-	166	
Other Employee Expense	12,000	-	-	12,000	12,000	
Total Personnel Expenses	\$ 870,247	\$ 148,203	\$ 147,232	\$ 1,165,682	\$ 1,198,613	
<b><u>Occupancy Expenses</u></b>						
Rent	\$ 55,613	\$ 9,515	\$ 9,438	\$ 74,566	\$ 72,391	
Parking	435	71	100	606	298	
Insurance-Property & Casualty	3,206	549	544	4,299	4,067	
Repairs & Maintenance	9,368	1,593	1,584	12,545	11,409	
Taxes - Real Estate & Property	492	84	83	659	-	
Total Occupancy Expenses	\$ 69,114	\$ 11,812	\$ 11,749	\$ 92,675	\$ 88,165	
<b><u>Operating Expenses</u></b>						
Consulting Fees	\$ 263,202	\$ 13,086	\$ 40,976	\$ 317,264	\$ 202,714	
Audit Fees	-	10,000	-	10,000	10,000	
Professional/Filing Fees	11,826	240	240	12,306	1,137	
Community Relations	3,700	-	-	3,700	100	
Bank/Credit Card Charges	413	2,371	1,425	4,209	3,809	
Office Expense & Supplies	3,446	355	424	4,225	4,240	
Printing Expense	27,679	950	19,428	48,057	47,287	
Books & Subscriptions	15,014	1,398	8,292	24,704	8,297	
Dues & Memberships	638	180	-	818	1,222	
Postage & Shipping Expense	2,755	358	1,857	4,970	5,817	
Telephone Expense	6,049	1,035	1,027	8,111	8,711	
Equipment Lease Expense	10,857	1,858	1,842	14,557	14,815	
Equipment Maintenance	964	165	164	1,293	2,880	
Equipment-Computer Expense	620	24	23	667	6,166	
Insurance - D&O Liability	1,306	224	222	1,752	1,771	
Insurance - Professional Liability	2,877	492	489	3,858	4,057	
Conference/Meeting Expense	35,134	74	66,105	101,313	105,365	
Travel Expense	40,360	74	3,026	43,460	29,015	
Depreciation Expense	9,051	1,549	1,536	12,136	11,538	
Interest Expense	295	50	50	395	-	
Other Operating Expense	11,691	-	369	12,060	6,707	
Total Operating Expenses	\$ 447,877	\$ 34,483	\$ 147,495	\$ 629,855	\$ 475,648	
Total Program and Support Expenses	\$ 1,387,238	\$ 194,498	\$ 306,476	\$ 1,888,212	\$ 1,762,426	

The accompanying notes to the financial statements are an integral part of this statement.

**Center For Practical Bioethics, Inc.**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2016**

	<u>2016</u>	<u>2015</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 281,311	\$ (713,322)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation and Amortization	12,136	11,538
Permanently restricted contributions	-	(500)
Changes in operating assets and liabilities:		
Accounts Receivable	(25,850)	3,935
Grants Receivable	(222,439)	120,270
Pledges Receivable	(76,835)	79,099
Prepaid Expenses	2,698	3,790
Inventory	4,896	(10,925)
Deferred Compensation	(31,750)	(24,757)
Accounts Payable	(15,605)	21,297
Accrued Expenses	12,709	5,357
Deferred Revenue	(10,916)	(19,017)
Accrued Deferred Compensation	31,748	24,754
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<u>\$ (37,897)</u>	<u>\$ (498,481)</u>
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of Computer Hardware and Software	\$ (4,306)	\$ -
Net Purchases of Investments	(14,889)	468,075
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>	<u>\$ (19,195)</u>	<u>\$ 468,075</u>
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from Permanently Restricted Contributions	\$ -	\$ 500
Line of Credit	37,500	-
<b>NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES</b>	<u>\$ 37,500</u>	<u>\$ 500</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<u>\$ (19,592)</u>	<u>\$ (29,906)</u>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>119,777</u>	<u>149,683</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>\$ 100,185</u></u>	<u><u>\$ 119,777</u></u>
 <b>NON-CASH ACTIVITIES:</b>		
Contribution of Software	<u>\$ -</u>	<u>\$ -</u>
 <b>SUPPLEMENTAL DISCLOSURES:</b>		
Cash Paid For Interest	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes to the financial statements are an integral part of this statement.



CENTER FOR PRACTICAL BIOETHICS, INC.  
NOTES TO THE FINANCIAL STATEMENTS  
December 31, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Center for Practical Bioethics, Inc., (the “Center”) was incorporated in July 1984 as a Kansas not-for-profit corporation. The Center exists to raise and respond to ethical issues in health and healthcare to help patients, families, and health care providers find practical solutions to ethical problems. The guiding principles of the Center are as follows:

- To be unfettered by special interests
- To listen actively, think critically, and act wisely
- To lead and promote the leadership of others
- To collaborate with those who commit to civil discourse
- To work diligently toward our mission

Net Assets

The Center reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted – The portion of expendable funds that is available for support of the Center’s operations. Additionally, the Center’s Board has designated certain funds that have been donated in honor or memory of an individual.

Temporarily restricted and permanently restricted – Funds that are subject to donor restrictions. These funds require either that the principal be invested in perpetuity or the income only be used by the Center or are temporarily restricted by the donor’s intent as to usage.

Revenue Recognition

Contributions – Pledges are recorded as unrestricted, temporarily restricted, or permanently restricted support in the period in which they are pledged.

Fundraising – Sponsorships and attendance fees received are recorded in the period in which the event occurs.

Memberships revenue – Annual dues are assessed yearly based on the organizational or individual member’s anniversary date and are considered earned when received.

Accounts, Grants, and Pledges Receivable

The majority of the Center’s receivables are due from revenues earned from consulting agreements and from contributions. Receivables are due at the donor’s discretion. Accounts outstanding beyond the donor agreement are considered past due. The Center writes off

receivables when they become uncollectible. An allowance for uncollectible pledges of \$5,851 was recognized as of December 31, 2016 based on the present value of the long-term pledges receivable.

### Inventories

Inventories, representing booklets and forms, are stated at the lower of cost or market value determined by the first-in, first-out method.

### Investments

Investments are stated at fair value based on quoted market prices, with unrealized gains and losses included in the accompanying statements of activities.

### Property and Equipment

The Center capitalizes all acquisitions of property and equipment in excess of \$1,000, which are recorded at cost, or fair value if donated. Property and equipment are depreciated using the straight-line method over the estimated useful life of the assets.

### Income Taxes

The Center is exempt from income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code.

As required by FASB ASC No. 740, *Income Taxes*, the Center evaluated its tax positions and the certainty as to whether those positions will be sustained in the event of an audit by taxing authorities at the federal and state levels. The primary tax positions evaluated are related to the Center's continued qualification as a tax-exempt organization and whether there is unrelated business income activities conducted that would be taxable. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; no disclosures of uncertain tax positions are required. The Center is no longer subject to United States federal or state examinations by tax authorities for the years before 2013. During 2016, the Center did not recognize any interest or penalties associated with any positions.

### Cash Equivalents

The Center considers unrestricted cash, money market accounts, and highly liquid investments purchased with maturities of less than three months to be a cash equivalent.

### Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and services benefited. The allocation rate corresponds to the functional allocation of salaries and wages.

### Advertising

Advertising costs are expensed as incurred.

### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

## NOTE 2 – PLEDGES RECEIVABLE

Pledges receivable represent donors' promises to pay contributions to the Center and are measured at the present value of estimated future cash flows. Cash flows are discounted using the Treasury Bond yield rate on the date of the pledge that corresponds to the length of the pledge (i.e. rate on 3 year bond is used for a 3 year pledge). Collection of receivables at December 31, 2016 is expected as follows:

Due in less than one year	\$	95,584
Due in one to five years		<u>94,542</u>
Total Pledges Receivable		190,126
Less Discount to Present Value		<u>(5,851)</u>
Net Pledges Receivable	\$	<u>184,275</u>

## NOTE 3 – INVESTMENTS

Investments consisted of the following as of December 31, 2016:

Money Market Funds	\$	110,156
Equities		2,216,113
Fixed Income		<u>1,010,217</u>
Total Investments	\$	<u>3,336,486</u>

## NOTE 4 – FAIR VALUE MEASUREMENTS

Assets and liabilities measured at fair value are categorized into one of three different levels depending on the observability of the inputs employed in their measurement. Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Level 2 inputs are market-observable inputs for measuring the asset or liability other than quoted prices included within Level 1. Level 3 inputs are unobservable inputs for measuring the asset or liability reflecting significant modifications to observable related market data or the Center's assumptions about pricing by market participants.

The following table presents the assets and liabilities recognized in the accompanying statement of financial position that are measured at fair value on a recurring basis and the level within the fair value hierarchy in which those fair value measurements fall at December 31, 2016:

	Fair Value			
	December 31	Level 1	Level 2	Level 3
Assets:				
Investments				
Money Market Funds	\$ 110,156	\$ 110,156	\$ -	\$ -
Equities	2,216,113	2,216,113	-	-
Fixed Income	1,010,217	1,010,217	-	-
Total Investments	<u>\$ 3,336,486</u>	<u>\$ 3,336,486</u>	<u>\$ -</u>	<u>\$ -</u>
Deferred Compensation				
Cash & Equivalents	\$ 55,262	\$ 55,262	\$ -	\$ -
Equities	153,642	153,642	-	-
Fixed Income	31,266	31,266	-	-
Total Deferred Compensation	<u>\$ 240,170</u>	<u>\$ 240,170</u>	<u>\$ -</u>	<u>\$ -</u>
Liabilities:				
Deferred Compensation				
Cash & Equivalents	\$ 55,262	\$ 55,262	\$ -	\$ -
Equities	153,642	153,642	-	-
Fixed Income	31,195	31,195	-	-
Total Deferred Compensation	<u>\$ 240,099</u>	<u>\$ 240,099</u>	<u>\$ -</u>	<u>\$ -</u>

#### NOTE 5 – RETIREMENT PLANS

The Center sponsors a 403(b) defined contribution pension plan that covers all full-time employees. The Center matches 25% of employee contributions up to 5% of the employee's annual salary, for a total potential contribution from the Center of 1.25%. Employer contributions are vested over five years of service. In addition, management may authorize a discretionary matching contribution in the amount of 1.75% of gross salaries. Total expense under this plan for the year ended December 31, 2016 was \$19,679.

During the year ended December 31, 2006, the Center adopted a 457(b) deferred compensation plan for a key employee. In 2012, the plan was expanded to include a second key employee. The employees and the employer can make discretionary contributions. Total deferred compensation expense for the year ended December 31, 2016 was \$31,836.

NOTE 6 – PERMANENTLY RESTRICTED NET ASSETS

Net assets were permanently restricted for the following purposes as of December 31, 2016:

Rosemary Flanigan Chair in Clinical Ethics	\$ 2,026,677
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Rosemary Flanigan Chair in Clinical Ethics

In 2006, the Center for Practical Bioethics began fundraising to establish an endowed chair in honor of Sister Rosemary Flanigan, PhD., philosopher, teacher, bioethicist and Center staff member from 1992 until her retirement in 2010. Prior to becoming a staff member, Dr. Flanigan served on the Center Board of Directors and chaired the board in 1990/91. Between 2006 and 2013, more than \$2 million was raised from over 200 donors with gifts ranging from \$5 to \$1.3 million. The annual proceeds of this endowed fund support a staff member of the Center with expertise in philosophy and clinical ethics who is named the holder of the Rosemary Flanigan Chair.

NOTE 7 – JOHN B. FRANCIS CHAIR IN BIOETHICS

During the year ended December 31, 2005, the John B. Francis Chair in Bioethics Fund was established with the Greater Kansas City Community Foundation by the Francis Family Foundation for the benefit of the Center. The principal amount pledged to the Fund was \$3,000,000, with the Center receiving annual distributions outlined by the terms of the agreement. The original agreement called for the Francis Family Foundation to have oversight responsibility of the fund for a period of 10 years after its inception. The transfer to the Center was scheduled to take place in June 2015. However, on the tenth anniversary date of the Fund, the Francis Family Foundation decided to retain control for at least an additional five years through December 31, 2020. At that time, the Foundation will consider transferring control to the Center.

NOTE 8 – TEMPORARILY RESTRICTED NET ASSETS

Net assets were temporarily restricted for the following purposes as of December 31, 2016:

Kathleen M. Foley Chair in Pain and Palliative Care	\$ 1,196,807
Rosemary Flanigan Chair in Clinical Ethics	17,257
Francis Family Foundation - Operating Reserve	50,000
PAINS	293,382
Bioethics Lecture Series	2,500
Catholic End-of-Life Decisions	51,884
Web Re-design/General Admin	49,000
Total Temporarily Restricted Net Assets	<u>\$ 1,660,830</u>

### Kathleen M. Foley Chair in Pain and Palliative Care

During the year ended December 31, 2008, the Center entered into an agreement with Purdue Pharma L.P. whereby \$1,500,000 was awarded in a grant to provide funding for the Kathleen M. Foley Chair in Pain and Palliative Care. The endowment was funded in the amount of \$500,000 at the time of contractual signing by the Center, which occurred during the year ended December 31, 2008 and another payment was made in Fiscal Year 2009. The remaining balance of \$500,000 was paid during Fiscal Year 2011. The annual proceeds of this endowed fund support the work of the Center in the area of Pain and Palliative Care. The Endowment was established by the Center's Board of Directors, pursuant to a grant for the purposes of establishing the Endowed Chair. The funds remain under the management and control of the organization and its Board of Directors.

### NOTE 9 – BOARD DESIGNATED UNRESTRICTED NET ASSETS

Board designated endowments include the Robert L. Biblo Endowment and General Endowment. Robert L. Biblo was on the Center's Board of Directors until his death in 1994, and this endowment was established at the Center in his honor. The General Endowment is funded by undesignated donations made in honor or memory of someone. Net assets were voluntarily segregated by the Center's Board for the following purposes as of December 31, 2016:

Robert L. Biblo Endowment	\$ 80,000
General Endowment	<u>7,838</u>
Total Board Designated Net Assets	<u>\$ 87,838</u>

### NOTE 10 – LINE OF CREDIT

On September 17, 2016, the Center renewed a one year promissory note with Country Club Bank for a line of credit up to \$300,000. The note has a variable interest rate based on the Wall Street Journal U.S. Prime Rate, with a minimum rate of 5%. The Center must make interest payments on any outstanding principal balance on a monthly basis. At December 31, 2016, the Center had borrowings of \$37,500 on this line of credit, which has a maturity date of September 17, 2017.

#### NOTE 11 – OPERATING LEASES

The Center leases its office space under operating leases. The Center's office lease expired January 31, 2017 and a new lease was signed extending the term through January 31, 2021. Rent expense related to this operating lease was \$74,567 for the year ended December 31, 2016. Future minimum lease payments under the office lease are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2017	53,319
2018	52,870
2019	54,506
2020	56,142
2021	4,690

#### NOTE 12 – MAJOR CONCENTRATIONS

The Center maintains its cash balances within two accounts at a financial institution in Kansas City, Missouri. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Center has a repurchase agreement for balances in excess of insurance coverage. At December 31, 2016, the Center's cash balances were adequately secured.

The Center invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investments securities, it is at least reasonably possible that changes could materially affect the amounts reported in the accompanying statements of financial position. The Board of Directors and management of the Center have established policies to provide prudent oversight of the investments.

#### NOTE 13 – ENDOWMENTS

The Center's endowment consists of funds established for a variety of purposes. Its endowment includes donor-restricted endowment funds. As required by the accounting principles generally accepted in the United States of America (GAAP), net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board has determined that, absent explicit donor stipulations to the contrary, the Uniform Prudent Management of Institutional Funds Act (2006) (UPMIFA) statutes as adopted in Kansas and Missouri allow the Center to appropriate for expenditure or to accumulate so much of an endowment fund as the Center determines is prudent for the uses, benefits, purposes and duration for which the endowment funds were established, and to make such determinations to appropriate or accumulate fund assets in good faith pursuant to investment and spending policies implemented in the context of the perpetual nature of an endowment which are designed to maintain the value of the fund over time and to permit annual expenditure amounts that are prudent, after considering the following factors: (1) the duration and preservation of the endowment fund; (2) the purposes of the Center and the fund; (3) general economic conditions; (4) the possible effect of inflation or

deflation; (5) the expected total return from income and the appreciation of investments; (6) other resources of the Center; and (7) the investment and spending policy of the Center.

Investment Return Objectives, Risk Parameters and Strategies

The Center has adopted investment and spending policies for the purpose of attempting to provide a reasonably predictable stream of funding to programs supported by endowment funds while also attempting to maintain the purchasing power of the Center's endowment assets over the long term. The Center shall seek an achievable return of 7% (net of investment fees) taking into account both capital appreciation (realized and unrealized) and current yield (interest and dividends) calculated as a moving three (3) year average of the fair market value of the funds.

Spending Policy

The Center has a policy of appropriating for distribution each year for programs and administration an amount up to but not to exceed 6% of a moving three (3) year average of the fair market value of the endowment funds determined quarterly. This is consistent with the Center's objectives to appropriate for expenditure or to accumulate so much of an endowment fund for the uses, benefits, purposes and duration for which the endowment funds were established.

Of the endowment net asset composition of \$3,336,486, \$95,745 is included in the Unrestricted Fund, \$1,214,064 is included in the Temporarily Restricted Fund and \$2,026,677 is included in the Permanently Restricted Fund.

Changes in endowment net assets as of December 31, 2016 are as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment net assets, beginning of the year	\$ 21,522	\$ 1,326,043	\$ 2,026,677	\$ 3,374,242
Contributions	-	-	-	-
Investment Income	-	93,925	-	93,925
Net Appreciation	-	103,407	-	103,407
Amounts appropriated for expenditure	<u>74,223</u>	<u>(309,311)</u>	<u>-</u>	<u>(235,088)</u>
Endowment net assets, end of year	<u>\$ 95,745</u>	<u>\$ 1,214,064</u>	<u>\$ 2,026,677</u>	<u>\$ 3,336,486</u>

NOTE 14 – PRIOR YEAR SUMMARIZED INFORMATION

The consolidated financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the financial statements for the year ended December 31, 2015, from which the summarized information was derived.



NOTE 15 – SUBSEQUENT EVENTS

Management has evaluated and noted no subsequent events through April 28, 2017, the date which the financial statements were available for issue.