The Federated Charities Corporation of Frederick

Financial Statements and Independent Accountants' Review Report

For the Years Ended December 31, 2020 and 2019



CERTIFIED PUBLIC ACCOUNTANTS
& BUSINESS ADVISORS



INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors of The Federated Charities Corporation of Frederick

We have reviewed the accompanying financial statements of The Federated Charities Corporation of Frederick, (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

LSWG, P.A.

Frederick, Maryland April 20, 2021

The Federated Charities Corporation of Frederick Statements of Financial Position December 31,

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		2020	2019
Current Assets			
Cash and cash equivalents	\$	68,029	\$ 83,916
Restricted cash			
Security deposits		6,058	6,788
Fiscal sponsorship		16,298	-
Contributions receivable		426	1,034
Deposits		17,761	-
Prepaid expenses		2,289	 2,271
Total Current Assets		110,861	94,009
Property and Equipment, net		1,417,752	1,477,717
Total Assets	\$	1,528,613	\$ 1,571,726
Liabilities and Net Asset	t <u>s</u>		
Current Liabilities			
Accounts payable	\$	10,849	\$ 6,120
Accrued expenses		4,444	6,341
Current portion of notes payable		18,101	153,328
Prepaid rents		944	8,349
Total Current Liabilities		34,338	174,138
Long Term Liabilities			
Notes payable, net of current portion		192,103	-
Security deposits		6,058	6,813
Total Long Term Liabilities		198,161	6,813
Total Liabilities		232,499	180,951
Net Assets			
Net assets without donor restrictions		1,277,174	1,373,031
Net assets with donor restrictions		18,940	 17,744
Total Net Assets		1,296,114	1,390,775
Total Liabilities and Net Assets	\$	1,528,613	\$ 1,571,726

The Federated Charities Corporation of Frederick Statement of Activities and Changes in Net Assets For the Year Ended December 31, 2020

	Net Assets		N	et Assets		
	Without Donor		W	ith Donor		
	Restrictions		Restrictions		Total	
Support and Revenue						
Contributions	\$	29,271	\$	-	\$	29,271
Fundraising income		6,458		-		6,458
Grants		1,000		53,303		54,303
Rental income		220,344		-		220,344
Fiscal sponsorship						
In-kind inventory		-		29,446		29,446
Contributions		-		21,407		21,407
Interest income		144		-		144
Miscellaneous income		2,209				2,209
		259,426		104,156		363,582
Net assets released from restrictions:						
Satisfaction of program restrictions		102,960		(102,960)		_
Total Support and Revenue		362,386		1,196		363,582
Expenses						
Program		371,759		_		371,759
Management and general		38,391		-		38,391
Fundraising		22,776		-		22,776
Total Expenses		432,926		_		432,926
Change in Net Assets from Operations		(70,540)		1,196		(69,344)
Write-down of inventory		(25,317)				(25,317)
Change in Net Assets		(95,857)		1,196		(94,661)
Net Assets						
Beginning of year		1,373,031		17,744		1,390,775
End of year	\$	1,277,174	\$	18,940	\$	1,296,114

The Federated Charities Corporation of Frederick Statement of Activities and Changes in Net Assets For the Year Ended December 31, 2019

	Net Assets		Ne	et Assets		
	Without Donor		Wi	th Donor	nor	
	Restrictions		Re	Restrictions		Total
Support and Revenue						
Contributions	\$	32,222	\$	6,944	\$	39,166
Fundraising income		12,344		-		12,344
Grants		2,711		17,500		20,211
Rental income		213,748		-		213,748
Interest income		59		-		59
Miscellaneous income		230				230
		261,314		24,444		285,758
Net assets released from restrictions:						
Satisfaction of program restrictions		16,892		(16,892)		
Total Support and Revenue		278,206		7,552		285,758
Expenses						
Program		270,461		-		270,461
Management and general		44,217		-		44,217
Fundraising		17,455		-		17,455
Total Expenses		332,133		-		332,133
Change in Net Assets		(53,927)		7,552		(46,375)
Net Assets						
Beginning of year		1,426,958		10,192		1,437,150
End of year	\$	1,373,031	\$	17,744	\$	1,390,775

The Federated Charities Corporation of Frederick Statement of Functional Expenses For the Year Ended December 31, 2020

Management	
and	

	and							
	Pr	ogram	(eneral	Fur	ndraising		Total
Salaries and bonuses	\$	50,727	\$	13,240	\$	7,773	\$	71,740
Employee benefits		1,086		348		240		1,674
Payroll taxes		3,625		1,475		610		5,710
Total personnel related expenses		55,438		15,063		8,623		79,124
Contractual services		25,517		12,600		-		38,117
Utilities		20,935		-		-		20,935
Insurance		11,296		2,204		-		13,500
Non-capital building improvements		103,972		-		-		103,972
Repairs and maintenance		29,701		-		-		29,701
Supplies		10,536		880		29		11,445
Interest expense		7,845		-		-		7,845
Marketing and printed materials		2,002		564		6,356		8,922
Professional development		278		138		-		416
Membership and subscriptions		746		2,970		2,988		6,704
Telephone and internet		11,652		1,292		-		12,944
Program expense - fiscal sponsorship		8,808		-		-		8,808
Program expense - other		10,947		400		-		11,347
Fundraising expense		-		-		3,443		3,443
Office and board expenses		8,689		713		-		9,402
Travel and transportation		1,252		-		-		1,252
Bank and service charges		1,638		59		376		2,073
Postage and shipping		9		135		771		915
Meals and entertainment		146		86		-		232
Licenses and permits		282		-		190		472
Payroll processing		105		1,287		-		1,392
Depreciation		59,965						59,965
Total expenses	\$.	371,759	\$	38,391	\$	22,776	\$	432,926

The Federated Charities Corporation of Frederick Statement of Functional Expenses For the Year Ended December 31, 2019

Management and

			and			
	P	rogram	eneral	Fur	ndraising	 Total
Salaries and bonuses	\$	48,120 937	\$ 14,484 477	\$	7,755 237	\$ 70,359
Employee benefits						1,651
Payroll taxes		3,650	1,109		607	5,366
Total personnel related expenses		52,707	16,070		8,599	77,376
Contractual services		36,556	11,955		50	48,561
Utilities		22,290	39		-	22,329
Insurance		12,271	2,624		-	14,895
Repairs and maintenance		31,465	1,827		-	33,292
Supplies		7,418	2,033		139	9,590
Interest expense		5,312	1,061		-	6,373
Marketing and printed materials		892	1,205		3,130	5,227
Professional development		314	89		12	415
Membership and subscriptions		1,445	3,422		310	5,177
Telephone and internet		6,731	849		-	7,580
Program expense		5,492	-		82	5,574
Fundraising expense		-	-		2,982	2,982
Office and board expense		870	483		556	1,909
Travel and transportation		964	873		-	1,837
Bank and service charges		75	152		144	371
Postage and shipping		26	172		1,304	1,502
Meals and entertainment		223	53		64	340
Licenses and permits		332	-		83	415
Payroll processing		-	1,310		-	1,310
Contributions		24,545	-		-	24,545
Depreciation		60,533	 			 60,533
Total expenses	\$	270,461	\$ 44,217	\$	17,455	\$ 332,133

The Federated Charities Corporation of Frederick Statements of Cash Flows For the Years Ended December 31,

Cash			2020		2019
Change in Net Assets \$ (94,661) \$ (46,375) Adjustments to reconcile change in net assets Image: Control of the provided by operating activities: Image: Control of the provided operating activities: Image: Control operating ac	-		_		
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities: Depreciation 59,965 60,533 Donation of inventory 9, 2 24,545 Change in assets and liabilities: Contributions receivable 608 415 Deposits (17,761) Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accorded expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (77,405) 2,020 Security deposits (57,195) 4,850 Net Cash (Used in) Provided by Operating Activities (57,195) 4,850 Net Cash (Used in) Investing Activities Acquisition of property and equipment - (3,600) Net Cash (Used in) Investing Activities Payments on capital lease obligations - (3,365) Proceeds from notes payable 75,000 - (3,365) Proceeds from notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash, Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Acash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash and cash equivalents Restricted Cash, End of Year 90,704 (66,603) Cash Cash and cash equivalents and Restricted Cash End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Equivalents and Restricted Cash, End of Year 90,704 (66,603) Cash Cash Cash Equivalents and Restricted Cash (66,603) Cash Cash Cash Equivalents and Restricted Cash (66,603) Cash Cash Cash Equiva	Cash Flows from Operating Activities				
Depreciation Provided by operating activities: Depreciation S9,965 60,531 Donation of inventory S-24,545 Change in assets and liabilities: Contributions receivable 608 415 Deposits (17,761) - Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accrued expenses (1,897) (2,733) Prepaid rents (7,405) 2,200 (3,605) (3,605) (4,850) (4,8	Change in Net Assets	\$	(94,661)	\$	(46,375)
Depreciation 59,965 60,533 Donation of inventory - 24,545 Change in assets and liabilities: ————————————————————————————————————	Adjustments to reconcile change in net assets				
Donation of inventory 24,545 Change in assets and liabilities: Contributions receivable 608 415 Deposits (17,761) - Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accrude expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (755) 4,850 Net Cash (Used in) Provided by Operating Activities 5(7,195) 45,337 Cash Flows from Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Payments on capital lease obligations - (3,365) Proceeds from notes payable 75,000 - Principal payments on notes payable 75,000 - Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Chash, Cash Equivalents and Restricted Cash (319) 24,101 <	to net cash (used in) provided by operating activities:				
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Contributions receivable 608 415 Deposits (17,761) - Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accrued expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (755) 4,850 Net Cash (Used in) Provided by Operating Activities 5(57,195) 45,337 Cash Flows from Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Cash Flows from Financing Activities - (3,600) Payments on capital lease obligations - (3,365) Proceeds from notes payable 75,000 - Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, Beginning of Year 90,704 66,603 Cash, Cash Equivalents and Restricted Cash. End Forestricted Cash, En	Donation of inventory		-		24,545
Deposits (17,761)	Change in assets and liabilities:				
Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accrued expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (755) 4,850 Net Cash (Used in) Provided by Operating Activities (57,195) 45,337 Cash Flows from Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,660) Payments on capital lease obligations - (3,365) Proceeds from notes payable 75,000 - Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, Beginning of Year 90,704 66,603 Cash, Cash Equivalents and Restricted Cash, End of Year \$ 90,385 \$ 90,704 Reconciliation of Cash, Cash Equivalents and Restricted Cash \$ 68,029 \$ 83,916 <td>Contributions receivable</td> <td></td> <td>608</td> <td></td> <td>415</td>	Contributions receivable		608		415
Prepaid expenses (18) 2,251 Accounts payable 4,729 (169) Accrued expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (755) 4,850 Net Cash (Used in) Provided by Operating Activities (57,195) 45,337 Cash Flows from Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,660) Payments on capital lease obligations - (3,365) Proceeds from notes payable 75,000 - Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, Beginning of Year 90,704 66,603 Cash, Cash Equivalents and Restricted Cash, End of Year \$ 90,385 \$ 90,704 Reconciliation of Cash, Cash Equivalents and Restricted Cash \$ 68,029 \$ 83,916 <td>Deposits</td> <td></td> <td>(17,761)</td> <td></td> <td>-</td>	Deposits		(17,761)		-
Accounts payable 4,729 (169) Accrued expenses (1,897) (2,733) Prepaid rents (7,405) 2,020 Security deposits (755) 4,850 Net Cash (Used in) Provided by Operating Activities (57,195) 45,337 Cash Flows from Investing Activities - (3,600) Net Cash (Used in) Investing Activities - (3,600) Cash Flows from Financing Activities - (3,600) Payments on capital lease obligations - (3,600) Proceeds from notes payable 75,000 - Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, End of Year 90,704 66,603 Cash, Cash Equivalents and Restricted Cash, End of Year 90,385 90,704 Restricted cash, security deposits 6,058 6,788 Restricted cash, fiscal sponsorship 16,298 -	1				2,251
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Acquisition of property and equipment Net Cash (Used in) Investing Activities Cash Flows from Financing Activities Payments on capital lease obligations Proceeds from notes payable Principal payments on notes payable Principal payments on notes payable Principal payments on notes payable Change in Cash, Cash Equivalents and Restricted Cash Cash, Cash Equivalents and Restricted Cash, Beginning of Year Cash, Cash Equivalents and Restricted Cash, End of Year Reconciliation of Cash, Cash Equivalents and Restricted Cash Restricted cash, security deposits Restricted cash, security deposits Restricted cash, fiscal sponsorship Total Cash, Cash Equivalents and Restricted Cash Restricted Cash, Cash Equivalents and Restricted Cash Restricted cash, fiscal sponsorship Total Cash, Cash Equivalents and Restricted Cash Restricted cash, fiscal sponsorship Total Cash, Cash Equivalents and Restricted Cash Restricted Cash, Fiscal sponsorship Restricted cash, fiscal sponsorship Restricted Cash, Cash Equivalents and Restricted Cash Restricted Cash, Fiscal sponsorship Restric	Cach Flows from Investing Activities				
Net Cash (Used in) Investing Activities Cash Flows from Financing Activities Payments on capital lease obligations Proceeds from notes payable Principal payments on notes payable Cash Provided by (Used in) Financing Activities Change in Cash, Cash Equivalents and Restricted Cash Cash, Cash Equivalents and Restricted Cash, Beginning of Year Poy,704 Reconciliation of Cash, Cash Equivalents and Restricted Cash, End of Year Reconciliation of Cash, Cash Equivalents and Restricted Cash: Amounts reported within the Statements of Financial Position that sum to the total above: Cash and cash equivalents Restricted cash, security deposits Restricted cash, security deposits Restricted cash, fiscal sponsorship 16,298 Total Cash, Cash Equivalents and Restricted Cash Supplemental Disclosures - cash paid during the year for: Interest S 7,845 S 6,373					(2,600)
Cash Flows from Financing Activities Payments on capital lease obligations Proceeds from notes payable Principal payments on notes payable Cash Provided by (Used in) Financing Activities Change in Cash, Cash Equivalents and Restricted Cash Cash, Cash Equivalents and Restricted Cash, Beginning of Year Provided by (Used in) Financing Activities Cash, Cash Equivalents and Restricted Cash, Beginning of Year Provided by (Used in) Financing Activities Cash, Cash Equivalents and Restricted Cash, Beginning of Year Provided Within the Statements of Financial Position that sum to the total above: Cash and cash equivalents Cash and cash equivalents Restricted cash, security deposits Restricted cash, security deposits Restricted cash, fiscal sponsorship Total Cash, Cash Equivalents and Restricted Cash Provided Within the Statements of Financial Position that sum to the total above: Cash and cash equivalents Provided Cash, Cash Equivalents Provided Cash, Security deposits Pr			<u>-</u>	-	
Payments on capital lease obligations Proceeds from notes payable Principal payments on notes payable Principal Pr	Net Cash (Used in) Investing Activities		-		(3,600)
Proceeds from notes payable 75,000 Principal payments on notes payable (18,124) (14,271) Net Cash Provided by (Used in) Financing Activities 56,876 (17,636) Change in Cash, Cash Equivalents and Restricted Cash (319) 24,101 Cash, Cash Equivalents and Restricted Cash, Beginning of Year 90,704 66,603 Cash, Cash Equivalents and Restricted Cash, End of Year 90,385 90,704 Reconciliation of Cash, Cash Equivalents and Restricted Cash: Amounts reported within the Statements of Financial Position that sum to the total above: Cash and cash equivalents \$68,029 \$83,916 Restricted cash, security deposits 6,058 6,788 Restricted cash, fiscal sponsorship 16,298 Total Cash, Cash Equivalents and Restricted Cash \$90,385 \$90,704 Supplemental Disclosures - cash paid during the year for: Interest \$7,845 \$6,373	Cash Flows from Financing Activities				
Principal payments on notes payable Net Cash Provided by (Used in) Financing Activities Change in Cash, Cash Equivalents and Restricted Cash Cash, Cash Equivalents and Restricted Cash, Beginning of Year Cash, Cash Equivalents and Restricted Cash, End of Year Cash, Cash Equivalents and Restricted Cash, End of Year Reconciliation of Cash, Cash Equivalents and Restricted Cash. Amounts reported within the Statements of Financial Position that sum to the total above: Cash and cash equivalents Restricted cash, security deposits Restricted cash, security deposits Restricted cash, fiscal sponsorship Total Cash, Cash Equivalents and Restricted Cash Supplemental Disclosures - cash paid during the year for: Interest Interest (18,124) (14,271) (15,636)	Payments on capital lease obligations		-		(3,365)
Net Cash Provided by (Used in) Financing Activities56,876(17,636)Change in Cash, Cash Equivalents and Restricted Cash Cash, Cash Equivalents and Restricted Cash, Beginning of Year Cash, Cash Equivalents and Restricted Cash, End of Year90,70466,603Reconciliation of Cash, Cash Equivalents and Restricted Cash. Amounts reported within the Statements of Financial Position that sum to the total above: Cash and cash equivalents\$68,029\$83,916Restricted cash, security deposits6,0586,788Restricted cash, fiscal sponsorship16,298-Total Cash, Cash Equivalents and Restricted Cash\$90,385\$90,704Supplemental Disclosures - cash paid during the year for: Interest\$7,845\$6,373	Proceeds from notes payable		75,000		-
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Interest \$ 7,845 \$ 6,373	Total Cash, Cash Equivalents and Restricted Cash	\$	90,385	\$	90,704
Interest \$ 7,845 \$ 6,373	Supplemental Disclosures - cash paid during the year for:				
		\$	7,845	\$	6,373
Taxes	Taxes		_		_

(1) History and Nature of Organization

The Federated Charities Corporation of Frederick (Federated) was founded on March 24, 1911 for the purpose of offering charitable and benevolent work in Frederick City and County. The mission of Federated is to provide compassionate community services in Frederick and offer education and resources to support non-profits in a collaborative environment, which includes operating a nonprofit center, providing training and professional development to nonprofit professionals, offering space and collaboration opportunities to local 501(C)(3) organizations, as well as several direct service outreach programs which provide direct services to clients.

(2) Summary of Significant Accounting Policies

<u>Basis of Presentation</u> – the financial statements of Federated have been prepared on the accrual basis of accounting. Federated reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets Without Donor Restrictions – net assets that are not subject to or are no longer subject to donor imposed stipulations. These net assets are generally available for the operations of Federated.

Net Assets With Donor Restrictions – net assets whose use is limited by donor-imposed time and/or purpose restrictions.

Revenue and support are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restriction. Gains and losses on other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor restrictions on the net assets (i.e. the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

<u>Cash and Cash Equivalents</u> - Federated considers all money market funds to be cash equivalents. Restricted cash consists of separate bank accounts maintained for security deposits received and held under the tenant rental program and fiscal sponsorships. The security deposit bank account is offset by a related liability, security deposits.

<u>Contributions Receivable</u> - Contributions receivable are stated at the amount management expects to collect from outstanding balances. Management considers contributions receivable to be fully collectible; accordingly, no allowance for doubtful accounts has been established. If amounts become uncollectible, they will be charged to operations when that determination is made. As of December 31, 2020 and 2019, all contributions receivable are expected to be collected within one year.

(2) Summary of Significant Accounting Policies (continued)

<u>Property, Equipment, and Depreciation</u> - Property and equipment is recorded at cost if purchased, and at fair market value if donated. Federated has a policy of capitalizing items over \$2,500. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets as follows:

Building and improvements	15 - 40 years
Furniture and fixtures	7 years
Machinery and equipment	2.5 - 7 years

<u>Classification of Depreciation on Assets Acquired Under Capital Leases</u> - The depreciation expense on assets acquired under capital leases is included with depreciation expense on owned assets.

<u>Revenue Recognition</u> - Federated earns revenue primarily through tenant rental income, grants and contributions and fundraising income. In 2020 Federated also earned revenue under a fiscal sponsorship agreement.

Federated recognizes revenue from tenant rental income during the period covered by the rental agreement. All amounts received in advance of the rental or access period are deferred to the applicable period.

Federated recognizes unconditional grants, contributions, fundraising and fiscal sponsorship income when the following are received - cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest. Conditional grants and contributions – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met.

<u>Tenant Rental Program</u> - Federated leases approximately 87% of its real property to unrelated entities under year-to-year or multi-year leases, generally with terms of one to three years. Rental income for the years ended December 31, 2020 and 2019 was \$220,344 and \$213,748, respectively. During 2020, the facility was 80% to 100% occupied. During 2019, the facility was fully occupied. Total space available is approximately 23,748 square feet of which 20,633 square feet is rented to 9 to 12 tenants. The remaining space of approximately 3,115 square feet is dedicated to co-work space, other programs and general administration.

<u>Fiscal Sponsorship</u> - In 2020 Federated entered into a fiscal sponsorship agreement with an individual for activities related to the sale and distribution of a book. Federated received donated books to be used for activities under this agreement that were recorded at the estimated fair value of \$29,446 as both a contribution and inventory. At December 31, 2020, Federated determined there had been a decline in value and recorded a write-down of \$25,317. The fiscal sponsorship agreement was terminated in February 2021.

(2) Summary of Significant Accounting Policies (continued)

<u>Functional Allocation of Expenses</u> - Federated operating costs have been allocated between program, management and general, and fundraising expenses based on direct identification when possible, and allocation if a single expenditure benefits more than on program or function. Salaries, payroll taxes and employee retirement costs are charged to program, management and general and fundraising based on actual time worked.

<u>Fundraising and Advertising</u> - Federated expenses fundraising and advertising costs as incurred. Fundraising costs and advertising were \$3,443 and \$8,922, respectively, for the year ended December 31, 2020. Fundraising costs and advertising were \$2,982 and \$5,227, respectively, for the year ended December 31, 2019.

<u>Income Taxes</u> - Federated is generally exempt from federal income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code. Federated has been classified as a private operating foundation described in section 4942(j)(3) and is subject to federal excise tax on net investment income and income tax on unrelated business income. Federated did not have any net investment income or net unrelated business income for the years ended December 31, 2020 and 2019.

Federated annually reviews its tax positions and has determined that there are no material uncertain tax positions that require recognition in the financial statements.

Federated is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The organization believes it is no longer subject to income tax examinations for years prior to 2017.

<u>Estimates</u> - The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

<u>Donated Material and Services</u> - At times, Federated may benefit from services supplied by volunteers. The value of this contributed time is not reflected in these statements because it does not meet the criteria for recognition under US GAAP. Contributed services meeting the criteria for recognition under US GAAP are recorded at their fair market value in the period received. Donated materials and equipment, if any, are reflected as contributions at their estimated fair value at date of receipt. During the year ended December 31, 2020, Federated received donated inventory as noted above under a fiscal sponsorship agreement. There were no donated material or services recorded for the year ended December 31, 2019.

(3) Property and Equipment

Property and equipment consisted of the following at December 31:

	2020	2019
Building and improvements	\$2,380,304	\$2,380,304
Furniture and fixtures	18,070	18,070
Machinery and equipment	800	2,075
Total depreciable property and equipment	2,399,174	2,400,449
Less accumulated depreciation	1,139,422	1,080,732
	1,259,752	1,319,717
Land	158,000	158,000
Property and equipment, net	\$1,417,752	\$1,477,717

Depreciation expense for the years ended December 31, 2020 and 2019 was \$59,965 and \$60,533, respectively.

(4) Notes Payable

Federated has a promissory note with a local financial institution to finance its building. The note is collateralized by a deed of trust on the building. The note originated in 2002 and the terms have been amended several times. Under the current terms, the note is payable in monthly installments of \$1,609, including interest at 3.75%. Effective July 2025, the interest rate will vary at prime plus 1%, with a floor rate of 4%. Payments extend until maturity in April 2029.

In February, 2020, Federated executed a note with an unrelated party to finance building renovations, payable in monthly installments of \$574, including interest at 4.5% through February, 2035.

Interest expense on all notes payable for the years ended December 31, 2020 and 2019 was \$7,845 and \$5,992, respectively.

Maturities on notes payable at December 31, 2020 are as follows:

2021	\$ 18,101
2022	18,739
2023	19,493
2024	20,266
2025	21,090
Thereafter	112.515

(5) Leasing Agreements

Capital Leases

Copier/Printer: In November 2016, Federated received a donation of a copier/printer that included assuming the obligation for future lease payments of \$261 per month through May 2019. The donor also made a cash gift equal to the sum of the future lease payments under the lease. Federated recorded the asset as office equipment at the present value of the future lease commitments with an offsetting entry to record the capital lease obligation. The equipment was depreciated over the remaining useful life and the capital lease obligation was accounted for as principal and interest payments.

Access Control System: In November 2016, Federated entered into a 36 month lease agreement for the acquisition of an automated access control system to allow its tenants to have secure access to the facility during non-business hours. The lease requires 36 monthly payments of \$176 through December 2019. The lease was accounted for as a capital lease using a 4% discount rate to determine the present value of future lease payments, resulting in capitalizing the access control system at a cost of \$5,962, with an offsetting capital lease obligation. The asset was depreciated using Federated's usual policies. The lease obligation was accounted for as principal and interest payments.

Total payments and principal and interest allocations under the capital lease agreements were as follows for the year ended December 31, 2019: \$3,417 total payments; \$3,365 principal; \$52 interest. The leases were fully paid as of December 31, 2019.

Operating Leases

Federated occasionally assumes operating leases for office equipment when a tenant vacates the premises. Rent expense under such leases for the years ended December 31, 2020 and 2019 was \$7,697 and \$2,679, respectively. Future minimum lease payments under these arrangements are as follows for the years ended December 31:

2021	\$ 3,642
2022	-
2023	-
2024	-
2025	-

(6) Line of Credit

On February 5, 2019, Federated obtained a \$100,000 line of credit with a local bank. The interest rate is 4.75% and the line is secured by the assets of the organization. Interest-only payments are due monthly on any outstanding balance. The line expires February 5, 2022. There were no borrowings on the line during 2020 or 2019 and no outstanding balance as of December 31, 2020 and 2019.

(7) Paycheck Protection Program Grant

Federated was granted a \$15,100 loan under the Paycheck Protection Program "PPP" administered by a Small Business Administration (SBA) approved partner. The loan is uncollateralized and is fully guaranteed by the Federal government. Federated initially recorded the loan as a refundable advance and subsequently recognized grant revenue in accordance with guidance for conditional contributions; that is, once the measurable performance or other barrier and right of return of the PPP loan no longer existed. Federated has recognized \$15,100 as grant revenue for the year ended December 31, 2020. In March, 2021, Federated was granted full forgiveness of the loan by the SBA.

(8) Revenue Concentrations

For the years ended December 31, 2020 and 2019, Federated received approximately 46% and 49% of rental income from two tenants, respectively. The current level of operations and programs may be impacted by the loss of these tenants. One of these tenants did not renew in 2021. Management believes the COVID-19 pandemic was a contributing factor.

(9) SIMPLE IRA Plan

Federated has a SIMPLE IRA plan that covers all full-time employees and part-time employees working more than 25 hours per week that have met certain service requirements. Employees may contribute any percentage of their salary provided they do not contribute more than the maximum permitted by law. Federated makes a safe harbor 3% company contribution for eligible employees. For the years ended December 31, 2020 and 2019, Federated contributed \$1,674 and \$1,651, respectively, in employer contributions to employee accounts.

(10) Uncertainties

The COVID-19 pandemic, whose effects first became known in January 2020, is having a broad and negative impact on commerce and financial markets around the world. The United States and global markets experienced significant declines in value resulting from uncertainty caused by the pandemic. Federated is closely monitoring its liquidity and is actively working to minimize the impact of these declines. The extent of the impact of COVID-19 on Federated's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impacts on Federated's tenants, employees, and vendors, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact Federated's financial position and changes in net assets and cash flows is uncertain and the accompanying financial statements include no adjustments relating to the effects of this pandemic.

(11) Net Assets With Donor Restrictions

The following illustrates items received and released from donor restrictions during the years ending December 31, 2020 and 2019 and the amount of net assets with donor restrictions remaining at December 31, 2020 and 2019:

2020

	Beginning		Grants		Restrictions		Ending	
Grantor	Balance		Received		Met		Balance	
Unity Campaign (2020)	\$	4,944	\$	-	\$	4,944	\$	-
Ausherman Foundation		6,400		-		5,298		1,102
Serini Foundation		6,400		-		4,860		1,540
Fiscal sponsorship		-	5	50,853		34,555	1	16,298
MD Department of Commerce								
COVID nonprofit relief		-	2	21,303		21,303		-
Paycheck Protection Program Grant		-	1	15,100		15,100		-
Mission Exterior		-	1	10,000		10,000		-
Delaplaine Foundation		-		5,500		5,500		-
City of Frederick				1,400		1,400		
Totals	\$	17,744	\$10)4,156	\$	102,960	\$ 1	18,940

2019

ved Met Balance
\$ 1,892 \$ -
- 846 -
3,000 -
- 4,454 -
700 4,700 -
2,000 -
944 - 4,944
- 6,400
- 6,400
\$ 16,892 \$ 17,744

(12) Liquidity and Availability of Financial Assets

The following table reflects the Organization's financial assets as of December 31, 2020 and 2019, reduced by amounts not available for general expenditures within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year, trust assets, assets held for others, perpetual endowments and accumulated earnings net of appropriations within one year, or because the governing board has set aside the funds for a specific contingency reserve or a long term investment as board designated endowments.

2020	2019
\$ 68,029	\$83,916
22,356	6,788
426	1,034
90,811	91,738
(22,356)	(6,788)
(2,642)	(17,744)
\$ 65,813	\$67,206
	\$ 68,029 22,356 426 90,811 (22,356) (2,642)

Federated has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. Federated applies for grants to cover specific programs and other expenses and considers undesignated contributions and fundraising campaigns to cover general mission and operating expenses. Federated also has an unsecured \$100,000 line of credit available to meet short-term needs.

(13) Subsequent Events

Management has evaluated subsequent events through April 20, 2021, the date that the financial statements were available to be issued. There were no other subsequent events that required disclosure in these financial statements.

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